

Animal and Dairy Science Thesis Master's Checklist

Updated: 07/07/2025

1. ____ Enroll for the ADSC GRSC 7001 course within 1st year of residency
2. ____ Submit Advisory Committee Form by end of 1st year
3. ____ Submit Program of Study by end of 1st year. Check with major advisor and committee before submitting. Check with requirements in ADSC Graduate Policy and Guide for the Thesis MS degree
4. ____ Submit research prospectus to major advisor and committee before formal thesis research project begins. No later than end of 1st year
5. ____ Notify Graduate School of intent to graduate at beginning of final semester
6. ____ Submit thesis for format check by date stated by the Graduate School
7. ____ Submit thesis to major advisor with enough advance to make corrections, recheck with major advisor, and submit to committee 3 weeks before defense
8. ____ Submit advisor approved final thesis to graduate committee at least 3 weeks prior to defense date
9. ____ Notify Graduate Coordinator at least 3 weeks prior to final defense
File the G140 MS Final Defense Form at same time
Graduate Coordinator will send Final Defense Form to committee
10. ____ Submit corrected and advisor/committee approved final thesis to Graduate School
Submit Electronic Thesis Dissertation (ETD) Form to Graduate School
11. ____ Schedule exit interview with Department Head via main office
12. ____ Beginning of each semester download the Critical Dates from the Graduate School's website
13. ____ Meet with major professor and submit formal ADSC Annual Evaluation form to the Graduate Coordinator or Graduate Coordinator Assistant no later than June 15th each year
14. ____ Fulfill any other requirements set forth by major advisor and graduate committee