

Animal and Dairy Science Non-Thesis Master's Checklist

Updated: 07/07/2025

1. ____ Enroll for the ADSC GRSC 7001 course within 1st year of residency
2. ____ Notify Graduate Director of committee members (minimum 3) by end of 1st year (not required by Graduate School, but ADSC requires a record on file)
3. ____ Submit Program of Study by end of 1st year. Check with major advisor and committee before submitting. Check with requirements in ADSC Graduate Policy and Guide for the NTMS degree
4. ____ Notify Graduate School of intent to graduate at beginning of final semester
5. ____ Notify Graduate Coordinator at least 3 weeks prior to final written and oral exam. Graduate Coordinator will supply Final Exam Form to major advisor
6. ____ Schedule exit interview with Department Head via main office
7. ____ Beginning of each semester download the Critical Dates from the Graduate School's website
8. ____ Meet with major professor and submit formal ADSC Annual Evaluation form to the Graduate Coordinator or Graduate Coordinator Assistant no later than June 15th each year
9. ____ Fulfill any other requirements set forth by major advisor and graduate committee