

Animal and Dairy Science/Regenerative Bioscience Doctoral Checklist

Updated: 07/07/2025

1. ____ Enroll for the ADSC GRSC 7001 course within 1st year of residency
2. ____ Submit Advisory Committee Form by end of 1st year
3. ____ Submit Preliminary Program of Study to Graduate Coordinator by end of 1st year
4. ____ Submit final Program of Study before filing for qualifying exams. Check with requirements in ADSC Graduate Policy and Guide for the respective doctoral degree and committee
5. ____ Submit research prospectus to major advisor and committee before formal dissertation research project begins. Should be before qualifying exams
6. ____ Must notify Graduate Coordinator at least 3 weeks prior to oral qualifying exams
Schedule written and oral qualifying exams with committee
Graduate Coordinator will file announcement and send proper forms to committee
7. ____ After successful completion of qualifying exams file for Doctoral Candidacy
Must take 10 credit hours (includes 9000/9300) between Candidacy and graduation
8. ____ Schedule non-defense departmental seminar with seminar coordinator. Must be done within 1 year of anticipated defense
9. ____ Notify Graduate School of intent to graduate at beginning of final semester
10. ____ Submit dissertation for format check by date stated by the Graduate School
11. ____ Submit dissertation to major advisor with enough advance to make corrections, recheck with major advisor, and submit to committee 3 weeks before defense
12. ____ Submit advisor approved final dissertation to graduate committee at least 3 weeks prior to defense date
13. ____ Notify Graduate Coordinator at least 3 weeks prior to final defense
File the Doctoral Final Defense Form at same time
Graduate Coordinator will send Final Defense Form to committee
14. ____ Submit corrected and advisor/committee approved final dissertation to Graduate School
Submit Electronic Thesis Dissertation (ETD) Form to Graduate School
15. ____ Schedule exit interview with Department Head via main office

16. ____ Beginning of each semester download the Critical Dates from the Graduate School's website
17. ____ Meet with major professor and submit formal ADSC Annual Evaluation form to the Graduate Coordinator or Graduate Coordinator Assistant no later than June 15th each year
18. ____ Fulfill any other requirements set forth by major advisor and graduate committee